

Timeline for Public Notice of GKM Administrative Record Availability

Deadline for public notice: Sunday Oct. 4, 2015

Availability of AR: AR files (or a preliminary subset) must be available in the R8 Records Center and in the Silverton Library on the date the public notice is published

AR volume: Initial estimate is less than 50 documents

Timeline to meet NCP deadline:

September 29, 2:00 – PR submitted for display ad in Durango Herald with request for approval by midday September 30.

Sept. 30, PR submitted for display add in Tribal Newspapers. (Need to research cost and deadlines).

September 29 – Steve Way, Marty McComb, in consultation with Richard Sisk, identify documents to include in **initial** Administrative Record (41 docs including history of GKM; discharges planning for assessments; data -most of which is on GKM public website, DRMS adit closure docs, some contractor docs). These documents support the emergency removal action and the continuing removal action.

September 29, 1:30 pm – Documents are delivered to Records Center for entry into SDMS. Contractor names will be redacted, even though some of the docs are already posted in unredacted form on EPA's public GKM website. EPA and State employee names will not be redacted. September 29, 1:15 pm – Draft Public Notice of Initial Administrative Record provided to ICP for review and coordination with R6 and R9. Comments due by 3:00 MST Sept 29. Cynthia to incorporate comments.

September 29, 4:00 pm – Bohan to share index of initial Administrative Record with GKM LT and Mike Barry. Mike to coordinate with R6 and R9. Card and Ward to coordinate with HQ. Index will identify where docs can be reviewed (review deadline is Sept 30, 12:00 MST)

September 30, 9:00 am MST – Public Notice finalized.

September 30, 12:00 pm MST – AR is approved. David Ostrander is decision-maker for initial AR. Because 3 RAs and Mathy will sign off on Action Memo, they should review initial AR as well as subsequent AR produced after Action Memo is signed.

September 30, 12:30 pm – Record Center is given documents to put in CD. Amelia Piggott date stamps cover letter signed by Dave Christenson when CD is prepared. Phoebe MacLeish will track progress in Dave's absence.

Sept. 30, 4:00 pm – Deadline for submittal of Public Notice to Durango Herald (same for Monday publication). Cynthia will submit to Silverton, Southern Ute and work with Mike Barry to coordinate with Regions 6 and 9 to get published in papers in these Regions.

Oct. 1, 4:00 pm – CD and letter must be delivered to mailroom for overnight delivery to Silverton Library. (UPS does not deliver to Silverton on Saturday, so the package must be mailed Thursday for Friday delivery)

Oct. 1, 5:00 pm – Documents are provided to Christie St. Clair for approval and uploading to GKM webpage (Can usually be uploaded within a day.) Public notice will not reference website posting, so we do not have time pressure associated with this web posting.

Oct. 2, 5:00 pm – AR has been uploaded onto GKM Webpage

Oct 2, 5:00 pm – AR is available at the Silverton Public Library

Oct. 4 – Public Notice is published.

Date TBD – After Action Memo is signed, EPA will need to publish a similar notice of availability of the AR. The additional docs will be the Action Memo and any docs that support that decision.

Confirm with HQ – agreement that we should publish Public Notice re availability of initial Administrative Record without signed Action Memo. If we wait for signed Action Memo, we will miss NCP deadline.